

Gregory Cowley Studios

PHOTOGRAPHY STUDIO RENTAL CONTRACT

Sign and fax to (415) 864-4202

NAME _____ CLIENT _____

ADDRESS _____

PHONE _____ CELL PHONE _____

FAX _____ E-MAIL _____

BOOKING DATE _____ BOOKING TIME _____

AMOUNT OF PAYMENT _____ PAYMENT METHOD _____

Waiver Of Liability

Gregory Cowley Studios rents its facility, including limited equipment, to its customers with the understanding that in no event shall Gregory Cowley Studios or Gregory Cowley be held liable for direct, indirect, incidental, or consequential damage due to the use of this facility or equipment used by its customers. I hereby waive and hold harmless Gregory Cowley Studios or Gregory Cowley from any incidents or accidents which may occur to or by persons either renting or associated with the renting of Gregory Cowley Studios on the dates noted below, or any additional dates added later.

Studio Rental Rates

Rates are \$150 1/2 day (4 1/2 hours or less) and \$250/day (up to 8 hours). Full payment is required on the day of the shoot before usage. You can pay with credit card (credit card needs to be paid in advance).

To use Gregory Cowley Studios set of Speedotron Black line lights (3 heads) with pocket wizard syncs (\$35/extra).

A \$50 deposit is required to hold the date (this will be applied towards the balance).

Cancellation

Day of shoot: 100% of rental

24 hour notice: 50% of rental

48 hour notice: No charge

*10% of full rental fee non-refundable processing fee with cancellation when using any credit card. 5% of full rental fee non-refundable processing fee with cancellation when using other payment methods.

Extra Charges

Overtime Rates. Rates range from \$50/hr

Responsibilities

Renter will leave studio clean and neat just as they found it, furniture put back, all lights, sound system and equipment off. If not you will be charged a \$50 cleaning fee.

Renter also agrees that if any equipment, furniture, fixtures, etc. are mishandled, broken, ruined or stolen while they are using the studio that they will replace and and all items or pay repair/replacement costs within 96 hours.

Payments

Credit Card payment can be made with PayPal or over the phone

Payment for studio rental must be made before usage on the day –no exceptions

_____	½ Day (4hrs or less)	\$150 per day	
_____	Full Day (8hrs or less)	\$250 per day	

Client _____	Gregory Cowley Studios
Signature: _____	Signature: _____
Print Name: _____	Print Name: _____
Date: _____	Date: _____

Fax this signed and initialed contract to **(415) 864-4202** or mail it to:

Gregory Cowley Studios
2325 3rd Street, Unit 224
San Francisco, CA
94107

hone: (415) 864-4240

fax: (415) 864-4202

email: gregory@cowleystudios.com

web: cowleystudios.com